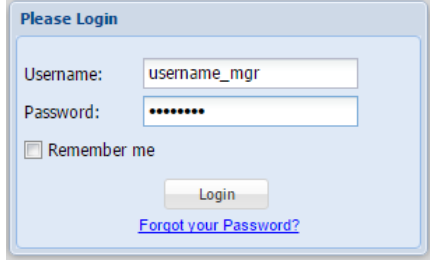
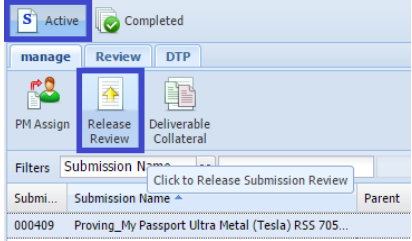
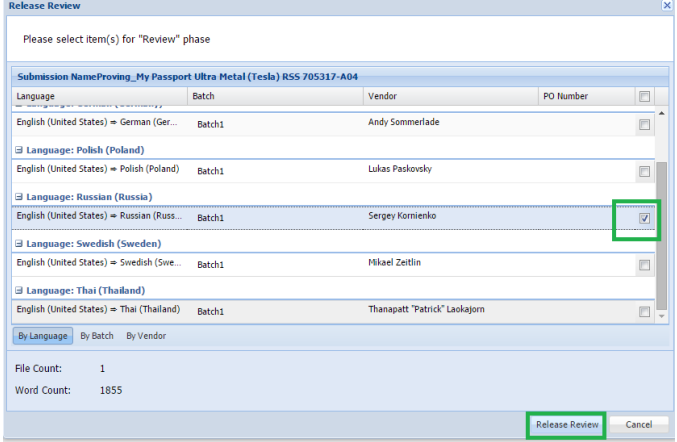


TransStudio Review – REASSIGNING REVIEW

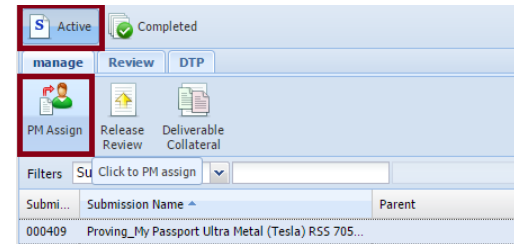
For all GlobalLink related queries contact WDC_support@translations.com

S.No.	Step Name	Procedure	Display
1	Logging in	<ol style="list-style-type: none"> 1. Using either IE9 or Google Chrome navigate to http://gl-westerndigital1.translations.com/PD The System Login page appears. Enter the User Name and Password. 2. Click Login 3. Log into Project Director 	

2	Release Review	<ol style="list-style-type: none"> 1. Go to Active Folder 2. Click on the submission that requires reassigning 3. Click on Manage Tab 4. Click on Release Review Button 5. Click the correct language 6. Click Release Review Button <p>The submission no longer has a reviewer assigned for the selected language. You may now reassign the review assignment.</p>	 
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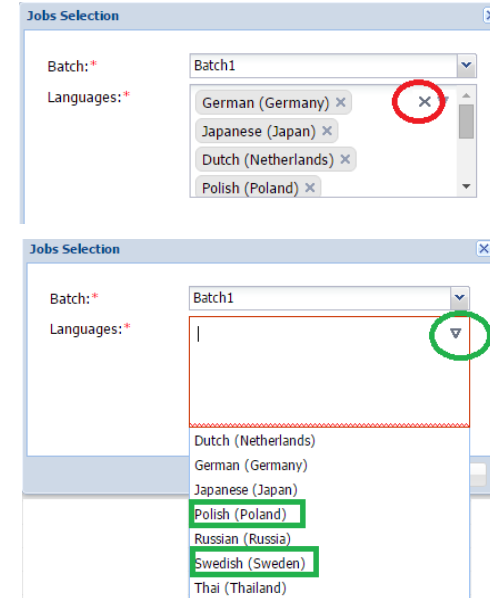
3 Reassign Review

1. Go to Active Folder
2. Click on the submission that requires reassigning
3. Click on Manage Tab
4. Click on PM Assign Button



4 Select Language

1. Click on the top right X (indicated in red circle) This will remove all languages under this submission.
2. Click on the top right dropdown (indicated in green circle), select the languages for which you need to assign the review
3. Click on Proceed



5 Reviewer Selection

1. Click on the dropdown to select the correct reviewer
2. Click Finish

The selected reviewer will receive a notification with the assignment.

